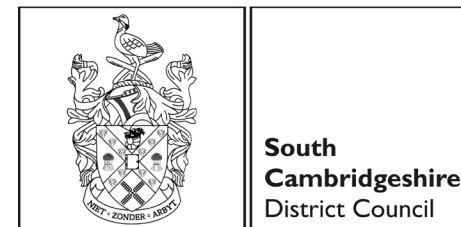


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 APRIL 2008

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing Options
Community Services
Growth and Sustainable Communities
Housing and Environmental Services
Planning Services
Resources
Staffing and Communications

Councillor Simon Edwards
Councillor Mark Howell
Councillor Dr David Bard
Councillor Mrs Daphne Spink MBE
Councillor Nick Wright
Councillor Mrs Vicky Ford
Councillor Mrs Sue Ellington

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to made, and issues to be considered during the four months from 1 April 2008

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Local Development Framework (LDF) - North West Cambridge Area Action Plan (Joint Plan with Cambridge City Council): Approval of draft North-West Cambridge Area Action Plan for submission to the Secretary of State Key	Council	07 April 2008	North-west Cambridge Joint Member Reference Group, 17 March 2008	Growth and Sustainable Communities Portfolio Holder Caroline Hunt, Principal Planning Policy Officer	Report and draft Area Action Plan
Inspire Project Update Non-Key	Cabinet	10 April 2008		Leader of Council Greg Harlock, Chief Executive	Report
Workforce Plan 2008/09 Non-Key	Cabinet	10 April 2008	Policy Development Committee, 9 April 2008	Staffing and Communications Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report and Workforce Plan
Contact Centre Review	Cabinet	10 April 2008	Staffing and Communications	Staffing and Communications	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key			Portfolio Holder	Portfolio Holder Steve Rayment, Head of ICT	
Policy, Performance & Partnerships: Review of Structures and Functions Key	Cabinet	10 April 2008	Scrutiny & Overview Committee 17 December 2007	Staffing and Communications; Resources; Planning Services; Community Services and Growth and Sustainable Communities Portfolio Holders Greg Harlock, Chief Executive	Report to Cabinet
RECAP Waste Strategy Key	Cabinet	10 April 2008	Various consultees including public, business and public sector	Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services	Report and Draft Strategy
Use of Balances and Reserves Unused over 2 Years Non-Key	Cabinet	10 April 2008		Resources Portfolio Holder Peter Harris, Principal Accountant (General Fund and Costing)	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Regional Spatial Strategy Single Issue Review: Planning for Gypsy & Traveller Accommodation in the East of England Key	Cabinet	10 April 2008		Growth and Sustainable Communities Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report and Draft Policy
Receipt of Corporate Governance Inspection Re-inspection report and acceptance of recommendations Non-Key	Cabinet	10 April 2008	Corporate Governance Committee, 9 April 2008	Leader of Council Greg Harlock, Chief Executive	Re-inspection report plus Officers' covering report
Corporate Plan 2008/09 Key	Cabinet Council	10 April 2008 24 April 2008	Policy Development Committee, 9 April 2008	Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	Report and Performance Plan
Community Safety 3-year Rolling Plan 2008-2011 Key	Council	24 April 2008	CDRP, 26 January 2008 SCDC Residents	Community Services Portfolio Holder Philip Aldis, Community Safety Officer	Recommendation from Cabinet on 13 March 2008

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
			Cabinet, 13 March 2008		
South Cambridgeshire Sustainable Community Strategy 2008-2011 Key	Council	24 April 2008	Policy Development Committee, 16 January 2008 Cabinet, 13 March 2008	Leader of Council Gemma Webb, Strategic Partnerships Officer	Recommendation from Cabinet on 13 March 2008
Members' Allowances Levels 2008-2009 Non-Key	Council	24 April 2008	Members' Remuneration Panel, 31 March 2008	Resources Portfolio Holder Maggie Jennings, Democratic Services Officer	Report and Panel recommendation
South Cambridgeshire District / Cambridge City Boundary Review Key	Council	24 April 2008	Electoral Arrangements Committee, 16 April 2008	Leader of Council Catriona Dunnett, Principal Solicitor, Greg Harlock, Chief Executive	Final agreement to request review of the district/city boundary
Review of Scrutiny and Overview Arrangements Non-Key	Council	24 April 2008	Constitution Review Working Party, Chair of Scrutiny and Overview Committee and Chair of Policy Development Committee	Chairman of the Council, Chairmen of the Scrutiny and Overview and Policy Development Committees	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Richard May, Democratic Services Manager	
Agreement of revised Contract Regulations Key	Council	24 April 2008	Corporate Governance Committee, 9 April 2008	Chairman of the Corporate Governance Committee Catriona Dunnett, Principal Solicitor	Report and revised regulations
Housing Revenue Account (HRA) Business Plan 2007- 2010 Key	Housing and Environmental Services Portfolio Holder	28 April 2008	Tenants, Local Strategic Partnership	Housing and Environmental Services Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report and Business Plan
Response to consultation on proposed changes to aircraft stacking areas affecting South Cambridgeshire Key	Cabinet	08 May 2008		Growth and Sustainable Communities Portfolio Holder Alison Talkington, Senior Planning Policy Officer	Report
Local Area Agreement (LAA)	Cabinet	08 May 2008		Community Services Portfolio Holder	Report and endorsement of the Agreement

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key				Gemma Webb, Strategic Partnerships Officer	
Operating Guidelines for Portfolio Holder Meetings During 2008- 09 Non-Key	Cabinet	08 May 2008	Policy Development Committee, 9 April 2008	Leader of Council Richard May, Democratic Services Manager	Report
End of Year Integrated Business Monitoring Report Key	Cabinet	12 June 2008		Leader of Council Ian Salter, Performance Improvement Officer	Report for information only
Write Offs - Annual report to Council Non-Key	Council	22 May 2008		Resources Portfolio Holder Lee Phanco, Head of Revenues	Report for information only
Appointments and Agreement of Political Structure for the 2008- 2009 Civic Year Non-Key	Council	22 May 2008		Leader of Council Richard May, Democratic Services Manager	Report and Annual Council Agenda

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Scrutiny Annual Report Non-Key	Council	22 May 2008	Scrutiny and Overview Committee and Policy Development Committee	Chairmen of the Scrutiny & Overview Committee and Policy Development Committees Jackie Sayers, Scrutiny Development Officer	Covering report and Annual report
Supplementary Planning Document (SPD) on all matters relating to Listed Buildings Key	Growth and Sustainable Communities Portfolio Holder Cabinet	June 2008 (date tba) 09 October 2008		Growth and Sustainable Communities Portfolio Holder Barbara Clarke, Conservation Assistant and Stacey Weiser- Jones, Historic Buildings Officer	Consideration of the draft document for public consultation Approval of SPD
SPD relating to new developments in Conservation Areas Key	Growth and Sustainable Communities Portfolio Holder Cabinet	June 2008 (date tba) 09 October 2008		Growth and Sustainable Communities Portfolio Holder David Grech, Principal Conservation Officer	Consideration of the draft document for public consultation Approval of SPD
SPD relating to landscaping in new developments	Growth and Sustainable Communities Portfolio	June 2008 (date tba)		Growth and Sustainable Communities Portfolio	Consideration of the draft document for public consultation

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker	
Key	Holder Cabinet	09 October 2008		Holder David Hamilton, Landscape Design Officer	Approval of SPD	
SPD relating to works to protected trees Key	Growth and Sustainable Communities Portfolio Holder Cabinet	June 2008 (date tba) 09 October 2008		Growth and Sustainable Communities Portfolio Holder Rosalind Richardson, Trees and Landscape Officer	Consideration of the draft document for public consultation Approval of SPD	Supplement Planning D relating to v protected tr
Travel for Work Plan 2008-2011 Key	Cabinet	12 June 2008	Travel for Work Project Group Cambourne Business Parks Ltd	Planning Services Portfolio Holder Denise Lewis, Corporate Project Manager - Housing Futures	Report and draft Travel for Work Plan	
Review of Corporate Objectives and Annual Priorities Key	Cabinet Council	12 June 2008 17 July 2008		Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	Report	
Approval of Statement	Corporate Governance	30 June 2008		Resources Portfolio	Report and Statement	

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
of Accounts Key	Committee			Holder Adrian Burns, Head of Accountancy	of Accounts
Adoption of supplementary planning document and provision for open spaces Key	Cabinet	03 July 2008	Planning and Legal Officers of the Council	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager, Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report
Community and Cultural Strategy 2007- 2012 Key	Cabinet	03 July 2008	Community, Arts & Sports Advisory Group – 19 April 2007 Community Services Portfolio Holder in June 2008 (date tba)	Community Services Portfolio Holder Greg Harlock, Chief Executive	Report and Strategy
Member Development Strategy 2008-2011 Key	Cabinet	03 July 2008	Full consultation with Members: May-June 2008	Staffing and Communications Portfolio Holder Richard May, Democratic Services Manager, Paul Swift,	Report and Strategy

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Policy and Performance Review Manager	
Housing Futures: Model for a new housing association landlord Key	Cabinet Council	03 July 2008 17 July 2008	New Landlord Selection Panel Tenants, Staff & Elected Members Housing Options Portfolio Holder	Housing Options Portfolio Holder Denise Lewis, Corporate Project Manager - Housing Futures	Report
Comprehensive Equalities Policy 2008- 2011 Key	Cabinet Council	03 July 2008 17 July 2008	Policy Development Committee (date tba)	Community Services Portfolio Holder Michael McLeod, Equality and Diversity Officer	Report and Policy
Food Safety Service Plan 2008-09 Key	Cabinet Council	03 July 2008 17 July 2008		Housing and Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Health and Safety Plan 2008-09 Key	Cabinet Council	03 July 2008 17 July 2008		Housing and Environmental Services Portfolio Holder	Report and Plan

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Geoff Keerie, Principal Environmental Health Officer	
Community Engagement Strategy Key	Cabinet Council	03 July 2008 17 July 2008		Community Services Portfolio Holder Greg Harlock, Chief Executive	Report and Draft Strategy for Consultation
Declaration of Air Quality Management Area along the A14 corridor Key	Housing and Environmental Services Portfolio Holder	July 2008 (date tba)		Housing and Environmental Services Portfolio Holder Susan Walford, Environmental Health Officer (Scientific)	Report
Consultation on new Executive Arrangements and possible move to Four- Yearly Elections Key	Council	17 July 2008		Leader of Council Greg Harlock, Chief Executive, Richard May, Democratic Services Manager,	Report
Forthcoming Items					
Local Development Framework (LDF) - Gypsy and Traveller	Council - Local Development Framework (LDF)	September 2008 (date tba)	Senior Officers GTDPD Member Reference Group	Housing and Environmental Services Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Development Plan Document (GTDPD) Key	Special Meeting. Cabinet Council Report and Development Plan Document		Public Consultation	Growth and Sustainable Communities Portfolio Holder Keith Miles, Planning Policy Manager	
South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments Key	Growth and Sustainable Communities Portfolio Holder Cabinet	January 2009 (date tba) June 2009 (date tba)		Growth and Sustainable Communities Portfolio Holder David Grech, Principal Conservation Officer	Consideration of the draft document for public consultation Report and Policy